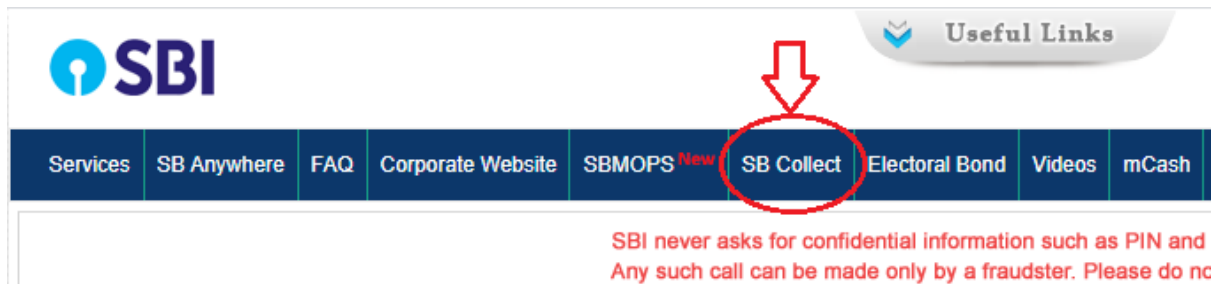


GUIDELINES FOR THE PAYMENT OF SURGE ADMINISTRATIVE CHARGES THROUGH SBI COLLECT

- 1) OPEN THE ONLINE SBI <https://www.onlinesbi.com/>
- 2) CLICK ON “SB Collect” FOUND ON THE TOP OF THE WEB PAGE



- 3) CLICK THE CHECK BOX TO PROCEED FOR THE PAYMENT
- 4) SELECT THE STATE AS “**Uttar Pradesh**” AND THE INSTITUTE AS “**Educational Institutions**”
- 5) PROCEED TO NEXT PAGE AND SELECT THE EDUCATIONAL INSTITUTE NAME AS “**Indian Institute of Technology, Kanpur**”
- 6) SELECT PAYMENT CATEGORY AS “**CDTE WORKSHOPS**”
- 7) ENTER OTHER DETAILS OF PAYMENT AS GIVEN BELOW
COURSE CODE – “**049**”
COURSE TITLE – “**SURGE Program 2022**”
COURSE DURATION FROM – “**01.01.2022**”
COURSE DURATION TO – “**31.12.2022**”
SELECT THE PARTICIPANT CATEGORY – “**NON IITK Students**” for NON IITK candidates / “**IITK Students**” for IITK candidates
NAME OF PARTICIPANT – “**XXXXXXXX**”
NAME OF INSTITUTE/ORGANIZATION – “**Participant College Name**”
Course Fee – “**500**”
*Remarks – “**Enter your Application Number mentioned in the mail**”

Please do not forget to mention your application number in remarks as it is mandatory

- 8) AFTER FILLING UP NECESSARY INFORMATION YOU MAY MAKE PAYMENT.
- 9) After completion of payment please note down the **SBCollect Reference Number** and save the **PAYMENT RECEIPT IN pdf FORMAT** as it will be required at later stage.